

## CURRICULUM VITAE

**Family name:** Bahcekapili Vincenzi

**First names:** Senem

**Date of birth:** 17 September 1981

**Nationality:** Turkish-Italian

**Telephone:** (0090) 532 203 34 50

**E-mail:** senembahcekapili@gmail.com, senem.bahcekapili@ito.org.tr

### **Education:**

Institution (Date from - Date to)	Degree(s) or Diploma(s) obtained:
Istanbul Bilgi University, Law Faculty, Istanbul, Turkey (2006-2009)	LL.M. in Law of Economy Thesis title: ' <i>Enforcement of Awards Set Aside in the Country of Origin According To New York Convention</i> ', master thesis submitted on 22.06.09, published in Istanbul University Law Faculty Public and Private International Law Bulletin 1 (36-2016).
VU (Vrije) University Amsterdam, Amsterdam, The Netherlands (2007-2008)	LL.M. (International Business Law), Exchange Programme at Vrije University of Amsterdam (European Union Law, European Private Law, International Commercial Arbitration, Introduction to Common Law, International Labor Law, Financing and Secured Transactions; completed the thesis research studies.)
Istanbul Bilgi University, Law Faculty, Istanbul, Turkey (2000-2005)	Law degree, LL.B. in Law
Italian High School, Istanbul, Turkey (1992-2000)	High School Diploma

### **Language Skills:**

Language	Reading	Speaking	Writing
English	C2	C2	C2
Italian	C2	C2	C2

Levels: A1 – A2 Basic User; B1 – B2 Independent user; C1 – C2 Proficient user

## **Membership of Professional Bodies:**

Attorney at Law, admitted to Istanbul Bar (2006)

## **Professional Experience:**

**23/07/2014-to date** Istanbul Chamber of Commerce Arbitration Centre (ITOTAM) Istanbul, Turkey,

### **❖ *Secretary General***

Manages arbitration and mediation proceedings in accordance with the ITOTAM Rules on Arbitration, Mediation and MED-ARB Rules and related Regulations.

Conducts all the Secretariat services of ITOTAM Arbitration and Mediation Units.

Carries out the duties and tasks granted pursuant to the ITOTAM Rules on Arbitration, Mediation and MED-ARB Rules and related Regulations.

Conducts national/international projects, cooperation agreements in the field of arbitration, mediation and other ADR mechanism and represents ITOTAM before national and international institutions in the framework of both domestic and international arbitration, mediation and other ADR mechanisms.

**13/07/2010 - 23/07/2014** Istanbul Chamber of Commerce (ICOC), Istanbul, Turkey,

❖ ***Attorney at law*** in the Legal Department of the ICOC; rendered consultancy services to the Istanbul Chamber of Commerce organs, provided legal advice to ICOC's departments in different aspects of law, prepared and drafted agreements, examined contracts to which ICOC is a party, followed legal day-to-day matters arising in the Chamber, followed some sessions of United Nations Commission on International Trade Law (UNCITRAL) WG VI (Security Interests) as Turkish delegate.

❖ ***Case manager*** in the Arbitration Office of the ICOC; Carried out functions as a case manager in arbitral proceedings held before ICOC Arbitration Bureau; worked on the project for setting up an independent arbitration center of ICOC and on preparation of its Arbitration Rules and Regulations; followed the ICOC's activities in the framework of both domestic and international commercial arbitration; followed ICOC activities regarding ISPRAMED (The Institute for the Promotion of Arbitration and Mediation in the Mediterranean), UfM (Union for Mediterranean) and participated to United Nations Commission on International Trade Law (UNCITRAL) WG II (Arbitration and Conciliation), WG III (Online Dispute Resolution) meetings as a Turkish delegate; followed projects involving Arbitration Centers of other countries; attended to national and international

meetings, conferences, seminars and workshops relating to arbitration and other ADR methods.

**11/2006 - 07/2007** Onen& Kalac Law Firm, Istanbul, Turkey

- ❖ **Associate Attorney**; rendered consultancy services to corporate and real person clients both international and local; followed up litigation process on commercial law, corporate law, business law issues; conducted legal research on related fields. Provided legal advice and supported clients on Commercial Law, International Business Contracts, Corporate Law, Labor Law, and International Arbitration. Prepared legal documents and translated them into English/Italian/Turkish.

**09/2005 - 11/2006** Onen& Kalac Law Firm, Istanbul, Turkey

- ❖ **Law Intern**; worked as a legal intern on different aspects of law; conducted legal research on different aspects of commercial law; prepared legal documents and translated thereof into English/Italian/Turkish; drafted and reviewed agreements.

**24/01/05 - 5/02/05** Atamer-Karaman Law Firm, Istanbul, Turkey

- ❖ **Law Intern**; conducted legal research relevant to the firm's cases relating to Turkish Maritime Law and Commercial Law; translated legal documents into English.

**08/04 - 09/04** Studio Legale Toriello, Genoa, Italy

- ❖ **Law Intern**; conducted legal research relevant to the firm's cases relating to Maritime and Commercial Law; translated legal documents into Italian and English.

### **Selected Seminars/Conferences Participated/Trainings Offered**

**31 March -1 April 2022, Antalya ATGV (Justice Organization Strengthening Foundation);** Attended to the workshop on "Feasibility Research Regarding the Turkish Mediation Law and the Features of the Mediation Proceeding in Turkey ", organized within the scope of the joint project of the European Union-Council of Europe "Developing Alternative Dispute Resolution Methods in Turkey".

**23 March 2022, ASCAME (Association of the Mediterranean Chambers of Commerce and Industry), Barcelona (online);** Participated in the first technical meeting as one of the members of the ASCAME's Arbitration and Mediation Experts Committee in the framework of the Arbitration and Mediation ASCAME Working Commission. Expert advisory committee meets to prepare the setting of a key ASCAME project: "The Consulate of the Sea - Mediterranean Arbitration & Mediation Center in Barcelona."

**14-18 February 2022, United Nations Commission on International Trade Law (UNCITRAL), New York (online);** Participated as a member of the Turkish delegation the forty-second session of

UNCITRAL Working Group III (Investor- State Dispute Settlement Reform). In this context, "Draft Code of Conduct" and "Standing Multilateral Mechanism in ISDS Regime" matters were discussed.

**1 February 2022, Istanbul (online)**, Attended to the first Working Group meeting workshop (webinar zoom) for the joint project of the European Union-Council of Europe "Developing Alternative Dispute Resolution Methods in Turkey".

**12 December 2021, Özyeğin University Faculty of Law, Istanbul**, Presenter in the Conference "All Aspects of Arbitration Certification Program". Paper titled "Arbitration pursuant to ITOTAM's Practice."

**15-19 November 2021, United Nations Commission on International Trade Law (UNCITRAL), Vienna (online)**; Participated as a member of the Turkish delegation the forty-first session of UNCITRAL Working Group III (Investor- State Dispute Settlement Reform). The Working Group continued its reform on the investor-State arbitration regime. (ISDS). In this context, "Draft Code of Conduct" was discussed.

**16 October 2021**, Organized a webinar titled "Arbitration in Corporate Law Disputes" in cooperation with Ministry of Trade, Istanbul Trade Registry Directorate and Istanbul Bar Association Arbitration Center.

**27 September-01 October 2021, United Nations Commission on International Trade Law (UNCITRAL), Vienna (online)**; Participated as a member of the Turkish delegation the seventy-fourth session of UNCITRAL Working Group II (Dispute Settlement). The Working Group worked on finalization of the "Draft Explanatory Note to the UNCITRAL Expedited Arbitration Rules"

**3-4 April 2021, Istanbul (online)**; Organized "ITOTAM Advanced Arbitration Training Program for Lawyers" in cooperation with Istanbul Bar Association Arbitration Center.

**22-26 March 2021, United Nations Commission on International Trade Law (UNCITRAL), New York (online)**; Participated as a member of the Turkish delegation the seventy-third session of UNCITRAL Working Group II (Dispute Settlement). The Working Group continued its work on "Draft Rules for the UNCITRAL Expedited Arbitration", "Draft UNCITRAL Mediation Rules" and "Draft UNCITRAL Notes on Mediation."

**8-12 February 2021, United Nations Commission on International Trade Law (UNCITRAL), Vienna (online)**; Participated as a member of the Turkish delegation the fortieth session of UNCITRAL Working Group III (Investor- State Dispute Settlement Reform). In this context, "appeal mechanism and implementation issues" and "selection and appointment of ISDS court members" were discussed.

**12-13 December 2020, Istanbul (online);** Trainer for the training program on “Basic Arbitration Skills” organized jointly by Istanbul Chamber of Commerce Arbitration and Mediation Center (ITOTAM) and Arbitration Center of Istanbul Bar Association. Paper titled “ITOTAM Arbitration Rules and ITOTAM’s practice.”

**06-09 October 2020, United Nations Commission on International Trade Law (UNCITRAL), Vienna (online);** Participated as a member of the Turkish delegation the thirty-ninth session of Working Group III (Investor- State Dispute Settlement Reform).The Working Group continued its work on the possible reform of investor- State dispute settlement (ISDS).

**21-25 September 2020, United Nations Commission on International Trade Law (UNCITRAL), Vienna (online);** Participated as a member of the Turkish delegation the seventy-second session of Working Group II (Dispute Settlement). The Working Group continued its work on “Draft Rules for Expedited Arbitration.”

**20-24 January 2020, United Nations Commission on International Trade Law (UNCITRAL), Vienna;** Participated as a member of the Turkish delegation the resumed thirty-eight session of Working Group III (Investor- State Dispute Settlement Reform).The Working Group continued its work on the possible reform of investor- State dispute settlement (ISDS).

**18 November 2019, Istanbul Chamber of Commerce Arbitration and Mediation Centre (ITOTAM), Istanbul;** Organized “Istanbul Arbitration Days - Turkish Swiss Arbitration Forum" in cooperation with ASA (Association Suisse de l’Arbitrage), ICC Switzerland and SCAI (Swiss Chamber’s Arbitration Institution).

**14-18 October 2019, United Nations Commission on International Trade Law (UNCITRAL), Vienna;** Participated as a member of the Turkish delegation the thirty-eight session of Working Group III (Investor- State Dispute Settlement Reform).The Working Group has continued its work on the possible reform of investor- State dispute settlement (ISDS).

**23-24 May 2019, IFCAI (The International Federation of Commercial Arbitration Institutions) General Assembly 2019, Helsinki);** Participated IFCAI General Assembly 2019 as ITOTAM representative and attended to the *15th* IFCAI Biennial Conference in Helsinki.

**17 April 2019, Istanbul Chamber of Commerce Arbitration and Mediation Centre (ITOTAM), Istanbul;** Organized Conference on ‘Compulsory Mediation in Commercial Disputes and ITOTAM Mediation Rules’.

**1-5 April 2019, United Nations Commission on International Trade Law (UNCITRAL), New York;** Participated as a member of the Turkish delegation the thirty-seventh session of Working Group III (Investor- State Dispute Settlement Reform).The Working Group continued its work on the possible reform of investor- State dispute settlement (ISDS).

**13 February 2019- to 2021, ITOTAM, Istanbul;** Trainer to the Project “One Day at ITOTAM”. The project is carried out in collaboration with the Istanbul University’s Dispute Resolution Club (DRC). Training offered on “Arbitration and Mediation in Turkey” and “ITOTAM Arbitration Rules”.

**17 December 2018, Prague;** Attended to the official launch of the “Prague Rules on the Efficient Conduct of Proceeding in International Arbitration” as ITOTAM representative.

**29 October- 2 November 2018, United Nations Commission on International Trade Law (UNCITRAL), Vienna;** Participated as a member of the Turkish delegation the thirty –sixth session of the Working Group III (Investor-State Dispute Settlement (ISDS) Reform). During this session, the WG continued its consideration of possible reform of ISDS regime.

**IFCAI (The International Federation of Commercial Arbitration Institutions) General Assembly 2018, Rome;** Participated in IFCAI General Assembly as ITOTAM representative.

**23 March 2018, ISPRAMED; (The Institute For the Promotion of Arbitration and Mediation In the Mediterranean), Milan;** Attended to the II. ISPRAMED’s Network VII. Meeting as Istanbul Chamber of Commerce (ICOC) representative.

**15 December 2016, ELSA (The European Law Students Association) Istanbul Arbitration Conference;** Presenter in the “ELSA Istanbul Lawyers at Work Organization”. Paper titled “ITOTAM Arbitration Practice”.

**30 April 2016, Yeditepe University Law Faculty, Istanbul;** Presenter in the Conference “Recent Problems on Sport Law”. Paper titled “Why ITOTAM Arbitration Rules for Sport Disputes?”.

**1-5 February 2016, United Nations Commission on International Trade Law (UNCITRAL), International Center, New York;** Participated as a member of the Turkish delegation the sixty-fourth session of Working Group II (Arbitration and Conciliation) held in New York on 1-5 February 2016. During this session, the WG II continued its work on “Enforcement of International Settlement Agreements Resulting from Conciliation Proceedings” and “UNCITRAL Notes on Organizing Arbitral Proceedings”.

**7-11 September 2015, United Nations Commission on International Trade Law (UNCITRAL), International Center, Vienna;** Participated the sixty-third session of Working Group II (Arbitration and Conciliation) as a member of the Turkish delegation. During this session, the WG II worked on the issues of “Enforcement of International Settlement Agreements Resulting from Conciliation Proceedings”.

**29 June-3 July 2015, United Nations Commission on International Trade Law (UNCITRAL),**

**International Center, Vienna;** Participated the forty-eight session of the Commission as a member of the Turkish delegation. The Commission considered the draft of the document “UNCITRAL Notes on Organizing Arbitral Proceedings”.

**11-12 May 2015, Istanbul Chamber of Commerce, Istanbul;** Presenter in the Conference “*Current Issues in International Commercial Arbitration, Mediation and the Turkish Perspectives*”, organized in cooperation with the *Court of Arbitration of Nowy Tomyśl Chamber of Commerce*; Paper titled “ITOTAM Arbitration Rules of 2014”.

**20 October 2014; Istanbul Chamber of Commerce, Istanbul;** Presenter in the *Conference “Commercial Arbitration in Belgium and Turkey”* organized in cooperation with CEPANI (Belgium Center for Arbitration and Mediation). Paper titled “ITOTAM, New Arbitration Rules 2014”.

**14 October 2014, Cour Marocaine D’Arbitrage, Casablanca;** Attended to the conference organized in collaboration with ISPRAMED on “The arbitrator’s Selection: The Key to an Efficient Proceedings”.

**13 October 2014, ICC Morocco International Chamber of Commerce, Casablanca;** Attended to the V. ISPRAMED’s Network Meeting as ICOC representative.

**18-22 November 2013, United Nations Commission on International Trade Law (UNCITRAL), International Center, Vienna;** Participated the twenty-eight session of Working Group III (Online Dispute Resolution) as a member of the Turkish delegation. During this session, the WG II continued its work on the preparation of draft procedural rules on online dispute resolution for cross-border electronic commerce transactions.

**8-12 April 2013, United Nations Commission on International Trade Law (UNCITRAL), International Center, New York;** Participated the twenty-third session of Working Group VI (Security Interests ) as a member of the Turkish delegation. During this session, the WG VI continued its work on the preparation of a draft technical legislative guide on the implementation of a security rights registry.

**4-6 March 2013, Ankara; Trainer for the project titled “Technical Assistance on Institutional Building for the Implementation of RCOP”.** The project is co-financed by the European Union and the Republic of Turkey. Mission title is: “Alternative Dispute Resolution (ADR) and disputes related to EU financed contracts”. Papers titled “Turkish Mediation Law”, “Arbitration in Turkey: Analysis of Turkish Domestic and International Arbitration Law” and “ICOC Regulation Arbitration- Conciliation and Expert Arbitration”.

**4-8 February 2013, United Nations Commission on International Trade Law (UNCITRAL), International Center, New York;** Participated the fifty-eight session of Working Group II (Arbitration and Conciliation) as a member of the Turkish delegation. During this session, the WG

II continued its work on the preparation of a legal standard on transparency in treaty-based investor-State arbitration.

**10-14 December 2012, United Nations Commission on International Trade Law (UNCITRAL), International Center, Vienna;** Participated the twenty-two session of Working Group VI ( Security Interests ) as a member of the Turkish delegation. During this session, the WG VI continued its work on the preparation of a draft technical legislative guide on the implementation of a security rights registry.

**13 November 2012, ISPRAMED, Milan;** Attended to the workshop on “The Role of Arbitration for a Trustworthy Mediterranean Area” organized by ISPRAMED within the framework of the Economic and Financial Forum for the Mediterranean 2012.

**10 October 2012, Union for Mediterranean (UfM), Barcelona;** Attended to the “*III. Meeting on Arbitration in the Mediterranean*” as an ICOC representative. The meeting was on considering on the one hand the proposal of creating a Euro Mediterranean Center and on the other side the idea of consolidating the existing centers in a network perspective.

**1-5 October 2012, United Nations Commission on International Trade Law (UNCITRAL), Vienna International Center, Vienna;** Participated the fifty-seventh session of Working Group II (Arbitration and Conciliation) as a member of the Turkish delegation. During this session, the WG II continued its work on the preparation of a legal standard on transparency in treaty-based investor-State arbitration.

**10 June 2012, Milan Chamber of Commerce, Milan;** Attended to the seminar “Turkey: Economic Integration in Europe and in the Mediterranean.

**28-29 April 2012, The Cairo Regional Centre for International Commerce Arbitration (CRCICA), Cairo;** Attended to the “Independence and Impartiality of Arbitrators: Mediterranean Perspective” organized by CRCICA and the third ISPRAMED Network’s Meeting.

**16 January 2012, Union for Mediterranean (UfM), Barcelona;** Attended to the “II. Meeting on Arbitration in the Mediterranean” as ICOC representative.

**1-2 December 2011, Croatian Chamber of Economy, Zagreb;** Attended to the conference “19th Croatian Arbitration and Mediation Days” organized by the Permanent Arbitration Court at the Croatian Chamber of Economy Mediation Center at the Croatian Chamber of Economy .

**08-12 August 2011, Milan Chamber of Arbitration (CAM), Milan;** Completed training program on CAM’s Mediation Rules in the context of the partnership agreement between CAM and Istanbul Chamber of Commerce (ICOC). The partnership aimed to provide a specific assistance to Italian and Turkish companies in their disputes arising out their business relations. In particular, the partnership provided a mediation service administered by CAM with the support of ICOC,



which would assist Turkish companies with information and help throughout their mediation process.

**27 June 2011, Milan Chamber of Arbitration, Milan;** Attended to the conference organized in collaboration with ISPRAMED ON “The Role of Institutional Arbitration, the Independence of Arbitrators”.

**20 November 2010, ISPRAMED;** (The Institute For the Promotion of Arbitration and Mediation In the Mediterranean), Milan; Attended to the II. ISPRAMED’s Network Meeting as ICOC representative.

**19 November 2010, Milan Chamber of Arbitration, Milan;** Attended to the conference on “Arbitration and The Courts: A Euro-Mediterranean Perspective.”

**18 November 2010, Milan Chamber of Arbitration, Milan;** Attended to the conference on “Ethics in International Arbitration: The Role and Conduct of Arbitrator and Counsel”.

### **Trainings and Other Professional Experiences:**

**14-17 October 2009, Istanbul Bilgi University, Istanbul;** Completed ‘The Negotiation At Its Best’ course which offered as part of the ‘Second Generation Global Negotiation Education Project’ undertaken as a joint venture of the Dispute Resolution Institute at Hamline University School of Law and ADR Center Italy. The course provided with systematic negotiation strategies that can be applied across a wide range of business and legal situations.

**14-15 February 2009, Istanbul Bilgi University, Istanbul;** Basic Mediation Skills Training. Training organized in the context of the EC- funded project ‘Technical Assistance for Better Access to Justice –Turkey’. Project implemented by an international consortium led by ADR Center (Rome, Italy).

**13 February 2009, Istanbul Bilgi University, Istanbul;** Attended to the ‘Better Access to Justice in Turkey’ Conference, which is organized in the context of the EC- funded project ‘Technical Assistance for Better Access to Justice –Turkey’. Project implemented by an international consortium led by ADR Center (Rome, Italy).

**25/09/05- 4/12/06 British Council, Istanbul, Turkey;** Attended to the Legal English course, which aimed to improve English skills in legal issues.

**03/2005 - 05/2005 Istanbul, Turkey ICMC (International Catholic Migration Commission);** Internship, Worked on a project at the Legal Clinic at Bilgi University. The project consisted of interviewing Iraqi refugees and consulting them with their application procedures.

**30/01/2005 - 01/02/2005 Ankara, Turkey UNHCR** (United Nations High Commissioner for Refugees) Traineeship, Participated in a training program for the Legal Clinic at Bilgi University. Training focused on procedures and criteria for determining refugee status for gaining practical experience in interviewing methods.

**07-23 September 2003, Europa Universitat Viadrina, Frankfurt (Oder), Germany**

Attended to the Summer Course 'The European System of Human Rights Protection'. This summer course concentrated on integrated treatment of various European Systems and specifically of European issues of human rights protection under the regimes of the Council Europe (the European Convention of Human Rights and the European Social Charter), the European Community and the Organizations for Security and Co-operation in Europe (Helsinki Accords).

**Other skills: (e.g. Computer literacy, etc.):**

Good knowledge of MS Office (Word, Excel, Power Point)