

Muhammed Bugrahan Helvaci

CURRICULUM VITAE



Date of birth: 01.01.1996
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Education:

Institution (Date from - Date to)	Degree(s) or Diploma(s) obtained/will be obtained:
Istanbul University, Law Faculty, Istanbul, Turkey (2020- Continuing)	LL.M. in Private Law Thesis title: “ <i>Legal Representation in International Arbitration</i> ”
Istanbul University, Law Faculty, Istanbul, Turkey (2014-2019)	Law degree, LL.B. in Law
University of Kentucky, College of Arts & Sciences (2014-2015)	English As a Second Language Certificate

LANGUAGE SKILLS:

Language	Reading	Speaking	Writing
English	<i>C2</i>	<i>C2</i>	<i>C2</i>
Turkish	<i>Native</i>	<i>Native</i>	<i>Native</i>

Levels: A1 – A2 Basic User; B1 – B2 Independent user; C1 – C2 Proficient user

*Mr. Helvaci is a sworn Turkish-English translator registered at Beyoğlu 2th Notary.

MEMBERSHIP OF PROFESSIONAL BODIES:

Attorney at Law, admitted to Istanbul Bar (2020-Cont.)

PROFESSIONAL EXPERIENCE:

30/12/2023 – Continuing - Istanbul Bar Association Arbitration Center (IBAAC), Istanbul Turkey

❖ *Member of the Executive Board* in Istanbul Bar Association Arbitration Center

- Participated in drafting new Arbitration Rules for IBAAC as a member of “*Arbitration Rules Committee*” under Executive Board.
- Participated in education programs as speaker. Mr. Helvaci gave presentations regarding “*Arbitration Agreement and its Invalidity*”.
- Worked to promote arbitration among legal practitioners admitted to Istanbul Bar Association.

09/10/2020 – Continuing - Istanbul Chamber of Commerce Arbitration and Mediation Centre (ITOTAM) Istanbul, Turkey

❖ *Counsel* in ITOTAM

- Carried out functions as a counsel in arbitral proceedings held before ITOTAM Arbitration Court. Supervised the proceedings for cases assigned to him ensuring the proper application of the ITOTAM Arbitration Rules and arbitration laws of Turkey.
- Participated in United Nations Commission on International Trade Law (UNCITRAL) Working Group II (Arbitration and Conciliation) and Working Group III (Online Dispute Resolution) sessions as a Turkish delegate.
- Worked on the project for updating the Arbitration Rules, Med-Arb Rules and Regulations of ITOTAM. ITOTAM Arbitration Rules were mainly based on ICC Arbitration Rules, therefore, Mr. Helvaci has a good knowledge of ICC Arbitration Rules and ICC practice.
- Attended national and international meetings, conferences, seminars and workshops relating to arbitration and other ADR methods as a representative of ITOTAM.
- Hosted numerous undergraduate students in ITOTAM under “One Day at ITOTAM” project and I made presentations about ITOTAM's activities and international arbitration in order to improve their knowledge regarding international arbitration practice.
- Co-administered conferences, workshops and webinars organized by ITOTAM and stood in the organizational/administrative part of these events and arranged the means to make these event possible.
- Helped to arrange projects involving arbitration centers of other countries including concluding bilateral cooperation agreements.

08/2019 - 08/2020 - Birlik Law Firm, Istanbul, Turkey

❖ *Intern Attorney*

- Worked as an intern attorney on different aspects of private law.
- Conducted legal research on different aspects of arbitration.
- Prepared legal documents and translated thereof into English/Turkish.
- Drafted and reviewed agreements, conducted debt enforcement proceedings in execution offices.

09/2019 - 02/2020 - ITOTAM, Istanbul, Turkey

❖ *Law Intern*

- Worked under “One Day at ITOTAM” project assisting case managers.
- Conducted research regarding arbitration and mediation.
- Translated legal documents into English/Turkish.

06/2018 - 07/2018 - Çağrı Karataş Law Firm, Istanbul, Turkey

❖ *Summer Intern*

- Conducted legal research relevant to the firm’s cases relating to Criminal and Commercial Law.
- Translated legal documents into English.

06/2016 - 07/2016 - Group Law Firm, Istanbul, Turkey

❖ *Summer Intern*

- Attended to debt enforcement processes in execution offices and seized the properties of debtors.
- Translated legal documents into English.

Delegations and Conferences Participated

- ❖ **24-28 June 2024, Legal Representation in Arbitration and Types of Arbitration (Istanbul Bar Association Arbitration Center), Istanbul (online)**, Participated as speaker and made his presentation with regards to “Arbitration Agreement and its Invalidity According Turkish Law”.
- ❖ **19-23 February 2024, Legal Representation in Arbitration and Types of Arbitration (Istanbul Bar Association Arbitration Center), Istanbul (online)**, Participated as speaker and made his presentation with regards to “Arbitration Agreement and Arbitrability”.
- ❖ **18-22 September 2023, United Nations Commission on International Trade Law (UNCITRAL), Vienna (In Person)**; Participated as a member of the Turkish delegation at the seventy-eight session of UNCITRAL Working Group II (Dispute Settlement). The Working Group worked on the topic “Consideration of technology-related dispute resolution and adjudication”. After the meeting, a report was prepared and conveyed to Turkish authorities.

- ❖ **5-16 September 2022, United Nations Commission on International Trade Law (UNCITRAL), Vienna (online);** Participated as a member of the Turkish delegation the forty-first session of UNCITRAL Working Group III (Investor- State Dispute Settlement Reform). The Working Group continued its reform on the investor-State arbitration regime.
- ❖ **20-21 June 2022, Evaluation of Mediation-Arbitration (Med-Arb) Practice Workshop (The Ministry of Justice, Department of Mediation), Istanbul;** Attended to the workshop on "Mediation Arbitration (Med-Arb) Practice in Turkey “, organized within the scope of the joint project of the European Union - Council of Europe "Developing Alternative Dispute Resolution Methods in Turkey".
- ❖ **3 June 2022, “ITOTAM-PRIAC: Turkish Czech Arbitration Webinar, Istanbul(ONLINE);** was the moderator of the webinar which was held within the framework of the bilateral cooperation agreement signed between ITOTAM and Czech Commodity Exchange International Arbitration Center (PRIAC). In the Webinar, where the general characteristics of arbitration in Türkiye and Czech Republic, the annulment of arbitral awards, the recognition and enforcement of foreign arbitral awards were discussed.
- ❖ **24-25 March 2022, 23rd Annual IBA Arbitration Day Conference, Istanbul;** Attended to the "23rd IBA Annual Arbitration Day Conference", which was organized by the International Bar Association (IBA). ITOTAM was one of the supporting organizations and Mr. Helvacı attended as one of the ITOTAM representatives.
- ❖ **14-18 February 2022, United Nations Commission on International Trade Law (UNCITRAL), New York (online);** Participated as a member of the Turkish delegation the forty-second session of UNCITRAL Working Group III (Investor- State Dispute Settlement Reform). In this context, "Draft Code of Conduct" and “Standing Multilateral Mechanism in ISDS Regime” matters were discussed. After the meeting, a report was prepared and conveyed to Turkish authorities.
- ❖ **1 February 2022, Istanbul (online),** Attended to the first Working Group meeting workshop (webinar zoom) for the joint project of the European Union-Council of Europe "Developing Alternative Dispute Resolution Methods in Turkey".
- ❖ **15-19 November 2021, United Nations Commission on International Trade Law (UNCITRAL), Vienna (online);** Participated as a member of the Turkish delegation the forty-first session of UNCITRAL Working Group III (Investor- State Dispute Settlement Reform). The Working Group continued its reform on the investor-State arbitration regime. (ISDS). In this context, "Draft Code of Conduct" was discussed.
- ❖ **16 October 2021, "Arbitration in Corporate Law Disputes" Istanbul (online);** was in the organization team of the webinar titled "Arbitration in Corporate Law Disputes" in cooperation with the Ministry of Trade, Istanbul Trade Registry Directorate and Istanbul Bar Association Arbitration Center. Mr. Helvacı was the editor of the seminar book which was published after the webinar.
- ❖ **12 October 2021, Project on Promoting Alternative Dispute Resolution in Turkey (Ministry of Justice, Council of Europe, European Union), Istanbul;** attended to Project on Promoting Alternative Dispute Resolution in Turkey meeting as the representative of ITOTAM. Main object of the project is to improve effectiveness of the justice system and Access to justice by providing a faster dispute resolution for citizens, businesses, legal persons

and other organizations and institutions. At the meeting, suggestions were made to improve the practice of mediation and arbitration in Turkey.

- ❖ **27 September-01 October 2021, United Nations Commission on International Trade Law (UNCITRAL), Vienna (online)**; Participated as a member of the Turkish delegation at the seventy-fourth session of UNCITRAL Working Group II (Dispute Settlement). The Working Group worked on finalization of the “Draft Explanatory Note to the UNCITRAL Expedited Arbitration Rules”. After the meeting, a report was prepared and conveyed to Turkish authorities.
- ❖ **3-4 April 2021, ITOTAM Advanced Arbitration Training Program for Lawyers, Istanbul (online)**; was in the organization team of an education program “ITOTAM Advanced Arbitration Training Program for Lawyers”, in cooperation with Istanbul Bar Association Arbitration Center.
- ❖ **22-26 March 2021, United Nations Commission on International Trade Law (UNCITRAL), New York (online)**; Participated as a member of the Turkish delegation the seventy-third session of UNCITRAL Working Group II (Dispute Settlement). The Working Group continued its work on “Draft Rules for the UNCITRAL Expedited Arbitration”, “Draft UNCITRAL Mediation Rules” and “Draft UNCITRAL Notes on Mediation.”
- ❖ **8-12 February 2021, United Nations Commission on International Trade Law (UNCITRAL), Vienna (online)**; participated as a member of the Turkish delegation the fortieth session of UNCITRAL Working Group III (Investor- State Dispute Settlement Reform). In this context, "appeal mechanism and implementation issues" and "selection and appointment of ISDS court members" were discussed.

Trainings, Certificates and Other Experiences:

- ❖ **Arbitration Seminar in the Resolution of Corporate Law Disputes (Book) (2022)**, A webinar titled "Arbitration in the Resolution of Corporate Law Disputes" was held in cooperation with the Turkish Ministry of Commerce, General Directorate of Domestic Trade, Istanbul Chamber of Commerce Registry and Istanbul Bar Association Arbitration Center on October 16, 2021. Arguments presented by the speakers in the related webinar were also published as a book. Mr. Helvacı is the editor of the said book which was published in 2022.
- ❖ **Financial Education for Non-Financiers, Istanbul (online) (2021)**, This education program was organized by Union of Chambers and Commodity Exchanges of Turkey (TOBB) and certificates were given to those who passed the exam.
- ❖ **UAV Class 1 Pilot Certificate, Istanbul (2020)**: Authorized to fly an unmanned aerial vehicle (included fixed wing) up to 25 Kg approved by the General Directorate of Civil Aviation of Turkish Republic (SHGM).
- ❖ **Radio Communication Certificate, Istanbul (2020)**: An integral part of UAV Class 1 Pilot Certificate.
- ❖ **25th Willem C. Vis International Commercial Arbitration Moot, Vienna (2018)**; participated as the member of Istanbul University team. Istanbul University team was the

second Turkish team to enter the top 64 throughout the history of the competition. The team was awarded with “**Eric. E. Bergsten Best Team Orals Honorable Mention**”.

- ❖ **40th Telders International Law Moot Court Competition, Den Haag (2017)**; participated as the member of Istanbul University team. The main objective of the Telders International Law Moot Court Competition is to challenge students to excel in international law, consequently testing their creativity and powers of persuasion in a friendly competition. Students and academic staff throughout Europe consider participation to be a great honor and a wonderful experience.
- ❖ **Negotiation Clinic, Istanbul (2016)**; Participated in the special negotiation techniques training given by Istanbul University Professor Dr. Ayça Akkayan Yıldırım. Given “Best Negotiator Award”.
- ❖ **Model United Nations (MUN) Conferences (2015-2017)**: Model United Nations is an academic simulation of the United Nations where participants play the role of delegates from different countries and attempt to solve real world issues with the policies and perspectives of their assigned country.
 - **Darulfunun-MUN, Education Committee, Istanbul (2017)**, Organized by Istanbul University Model United Nations Club. Mr. Helvaci was the conference organizing director and Chairman of Education Committee.
 - **Model Courts of Justice (MCJ), ICC Mediation Committee, Ankara (2017)**, Organized by the Turkish Bar Association and University of Ankara. Mr. Helvaci was a party representative in the committee and has been awarded with the “**Best Party**” award.
 - **Model Courts of Justice (MCJ), Ad Hoc Committee On International Terrorism Ankara (2016)**, Organized by the Turkish Bar Association and University of Ankara. Mr. Helvaci was an expert in the committee and has been awarded with the “**Best Party**” award.
 - **HASMUN, Historical Committee on Kosovo War, Istanbul (2016)**, Organized by Kadir Has University. Mr. Helvaci was an UN Observer in the committee and has been awarded with the “**Honorable Mention**” award.
 - **IUMUN, Academic Director, Istanbul (2016)**, Organized by Istanbul University Model United Nations Club. Mr. Helvaci was the academic director and the member of crisis team.
 - **MUNSC, Legal Committee on Freedom of Thought, Istanbul (2015)**, Organized by Istanbul University Model United Nations Club. Mr. Helvaci was the delegate of Republic of Chile in the committee and has been awarded with the “**Outstanding Delegate**” award.
 - **IUMUN, UN Security Council, Istanbul (2015)**, Organized by Istanbul University Model United Nations Club. Mr. Helvaci was the delegate of Republic of Chile in the committee and has been awarded with the “**Honorable Mention**” award.
- ❖ **17th Turkish Philosophy Olympiad, Ankara (2013)**; participated in the Olympiad which was organized by Turkish Philosophy Society under supervision of Turkish philosopher Ioanna Kuçuradi. In the competition, competitors are given three selected quotes from different philosophers. Competitors are asked to write a philosophical essay on one of the given

quotations. Mr. Helvaci had written an essays regarding “the problem of intergenerational knowledge transfer”.

Other Skills, Social Activities and Hobbies;

- Good knowledge of MS Office (*Word, Excel, Power Point*)
- Flying Unmanned Aerial Vehicles
- Fountain Pen Collection (*concentrated but not limited to WW1 and WW2 era American and German pens*) (*interview about my fountain pens*)
- Penmanship and Calligraphy (*Copperplate Script, Gothic Script, Uncial Script and Palmer Method of Business Writing*)